

Team Depot Volunteer Management System (VMS) Launch Overview

Please find a list of resources, timeline, and contact information for the VMS launch. Thanks for your support of the program and new system!

- **What is the timeline for the VMS launch communications?**
 - Monday, 7/6 – Launch to all Community Captains
 - Monday, 7/20 – Launch to all U.S. associates (note that associates may sign up for projects before this date but no enterprise communications will be sent until 7/20)

- **What are the resources for the launch?**

Resources listed below. These are also linked on the Team Depot [Toolbox](#)!

Title	Link	Description
Captain Resources		
Captain Instruction Guide	Link	Detailed instruction guide on submitting applications & managing your project registration page
Captain FAQs	Link	Frequently asked questions guide
Key Captain Functions in VMS	Link	Short video demonstrating new functions in VMS
Marketing assets	Link	Digital & printable assets captains may update
Office hours - Tuesdays	Join: link Meeting ID: 283 286 897 909 629 Passcode: WH35vQ3w	Optional office hours – Tuesdays 9:00 – 9:45 AM EST July 6 th – July 31 st
Office hours – Wednesdays	Join: link Meeting ID: 261 908 904 806 69 Passcode: 2Ef7h48V	Optional office hours – Wednesdays 5:00 – 5:45 PM EST July 6 th – July 31 st
Office hours - Thursdays	Join: link Meeting ID: 238 865 381 856 969 Passcode: qM2Us23n	Optional office hours – Thursdays 3:00 – 3:45 PM EST July 6 th – July 31 st
Associate Resources		
Associate Quick Start	Link	One-pager for associates on getting started in the system; suggest including in any emails or communications to volunteers or posting in the breakroom

- **Where should I direct questions during the launch?**
 - Please join office hours listed above or send an email to Team_Depot@homedepot.com
- **How do I login to the Captain VMS portal?**
 - <https://admin.joindeed.org>
 - Enter your Home Depot email address
 - Note: You'll enter your shared or generic Home Depot email address if you have one assigned to you
 - Click “The Home Depot Foundation Company log in” button
 - Enter your Home Depot username (formerly known as LDAP) and password