



Team Depot Associate Volunteer Guidelines & FAQs

Table of Contents

Click each hyperlink below to jump to this section

Team Depot Program Overview & Guidelines

- [Team Depot program overview](#)
- [Team Depot volunteer guidelines](#)

How to Engage with Team Depot Using the Volunteer Portal: FAQs

- [Eligibility & logging in](#)
- [User profile & accessibility](#)
- [Searching & registering for volunteer events](#)
- [Project day](#)
- [Other](#)



Team Depot Program Overview & Volunteer Guidelines

Team Depot Program Overview

Team Depot is The Home Depot's associate volunteer force that works alongside nonprofit partners to address the immediate needs of our communities. The mission of the program is to empower associates to build better communities through volunteerism. Home Depot stores, facilities and other non-store locations have Community Captains who organize Team Depot projects for associates.

Team Depot Volunteer Guidelines

1. Voluntary Team Depot Participation

Participation in Team Depot volunteer activities is entirely voluntary and provided without promise or expectation of compensation. You may volunteer only at times that are convenient to you and may not perform volunteer services during your scheduled work time or as part of your regular job duties.

2. Internal Use Only & Confidentiality Notice

Information shared within Deed is for internal use by The Home Depot Foundation and Home Depot only. Volunteer event details—including virtual links, addresses, schedules, and project recipient information—may only be shared with Home Depot Foundation and Home Depot associates.

This restriction is in place to help ensure the safety and security of our associates, nonprofit partners, and the communities we serve.

3. Conduct

Associate volunteers are expected to conduct themselves in a professional manner while participating in volunteer activities.

[Refer to THD – Business Code of Conduct and Ethics](#) and [Standards of Performance](#)

4. Dress Code

While The Home Depot respects the personal opinions and beliefs held by associates and customers, Team Depot projects are not an appropriate place to promote or display religious beliefs, causes or political messages unrelated to workplace matters, or messages that would violate our policies on discrimination and unlawful harassment. For safety reasons, Volunteers must always wear closed-toe shoes during the project and the Associate's attire must not present a safety hazard.



[Refer to HR SOP – Dress Code](#)

5. Health and Safety

Communicable Diseases

Volunteers (associate, nonprofit partner, beneficiary, community member, family, etc.) may not participate at a Team Depot event if they have tested positive or been exposed to or showing symptoms of any communicable diseases (Influenza, COVID, Monkeypox, common cold, etc.) and the isolation/quarantine period has not been met per the CDC's guidance: <https://www.cdc.gov/>.

Team Depot General Safety Rules

- Observe safe ladder usage including:
 - NO use of extension ladders
 - Open a step ladder completely
 - Maintain a 3-point contact on a ladder when ascending or descending (2 feet – 1 hand or 1 foot – 2 hand)
 - Make sure the ladder has all feet stable and level before using
 - Never use a defective or damaged ladder
 - Never place ladder in front of a door that opens towards the ladder
 - Heed all warning or instruction labels
 - Never place a ladder close to electrical power lines
- NO electrical wiring (work 'stops' at the wall)
- Installing light fixtures is permissible but ensure power is 'off'
- NO plumbing (work 'stops' at the wall); fixtures like faucets and sinks can be installed
- NO open flame or smoking or use of spark / flame producing activities within 25 feet of ignitable or combustible materials
- NO welding, grinding or other 'hot work' allowed
- When using powered tools:
 - Follow the manufacturer's operating instructions
 - Ensure all guards are in place
 - Wear the required personal protective equipment (PPE) such as safety glasses
- Read and comply with all warning labels on any chemical or hazardous material
- Never engage in 'horseplay'



- Report any unsafe conditions or accidents to the Safety Captain or most senior manager at the site

How to Engage with Team Depot Using the Volunteer Portal: FAQs

Eligibility & logging in

- Who is eligible to use the Team Depot volunteer portal?
 - All U.S. associates who are included in Home Depot's HR system (Workday). Please note that contractors are not eligible.
- How do I log into the volunteer portal?
 - Navigate to thd.co/volunteer in your web browser
 - Click "sign in with single sign on" button
 - Login with your Home Depot single sign on (SSO) credentials; this is your username (formerly called "LDAP") & password

User profile & accessibility

- How can I update my contact email?
 - At the top right of your homepage, click your name and then select "Settings." Enter your preferred contact email address in the "Contact Emails" field
 - Note: if you have a Home Depot email address, this will always pre-populate to your profile as your primary email
- How do I change my language?
 - At the top right of your homepage, click the globe icon and select the language that you would like to access the Deed platform in
- Are there other accessibility features on the site?
 - Yes! In the bottom right corner, click the person icon and browse other accessibility adjustment options

Searching & registering for volunteer events

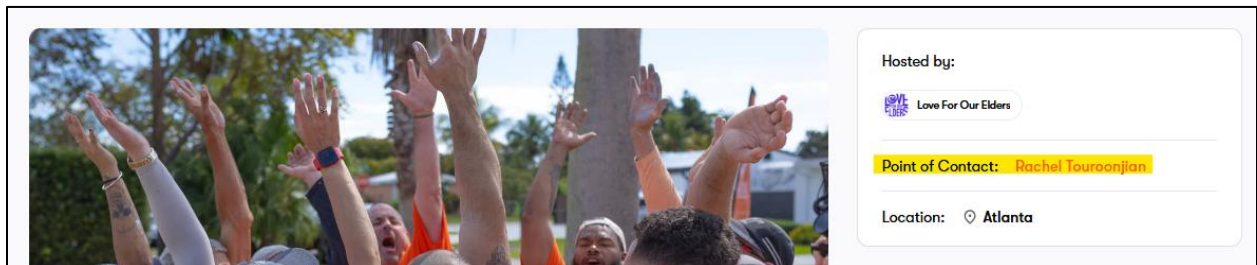
- Where can I find upcoming Team Depot volunteer opportunities?



- Navigate to the **Volunteer** section at the top of the page and browse Team Depot projects
- Is it possible to filter Team Depot volunteer opportunities by location or date?
 - Yes! You can filter by date and location. Click “Apply” once you change filters. Note: your location will default to your Workday work location
 - You can also use the search bar to search for a specific project title (e.g., Type in “566” if you are searching for project “Store 566 | Spring Service Project”)
- How do I sign up for a Team Depot project?
 - Navigate to the project you are interested in
 - Click “sign up for shifts”, complete the Team Depot waiver, and confirm your desired volunteer shift
- How do I cancel a volunteer commitment?
 - Navigate to the project you signed up for and want to cancel
 - In the top right corner of the screen, click the **Cancel** button
- I do not see a Team Depot project listed for my location/department. Who can I discuss this with?
 - Connect with your facility or department’s Team Depot Captain!

Project Day

- How can I contact the Team Depot Captain for my event?
 - On the event page, click the Point of Contact’s name to open their email address





- What do I wear to the Team Depot project?
 - Check with your Team Depot Captain to determine if any specific clothing is necessary for your project. Captains may purchase Team Depot shirts for the project. In general, closed-toe shoes are required for safety
- What should I bring to the project?
 - Check with your Team Depot Captain to determine if anything specific is necessary to bring for your project. In general, we recommend bringing water and any weather-appropriate gear (e.g., sunscreen, bug spray, rain jacket, etc.)
- How do I “check in” at the project?
 - Once you arrive at the project, check in with your Team Depot Captain for a project briefing!
 - Additionally, open thd.co/volunteer in your web browser or mobile app and click the blue “Check In” banner at the bottom of your screen
 - Note: you may have to enable location services to check in on your phone

Other

- How do I log out?
 - Click the dropdown area next to your name in the top right corner
 - Select **Settings** and click **Log Out**
- Who should I contact if I have technical issues or questions with the portal?
 - In the bottom right corner, click the message icon and start a chat with the support team
 - You can also reach Deed support via email here: support@joindeed.com
- Can I view my volunteering history?
 - Yes! At the top right of your homepage, click the dropdown area next to your name and scroll to see “Past Deeds”
- Where can I share photos from our project?



- Share photos from your project on Viva Engage in the [Team Depot-US](#) community using #TeamDepot to show how you and your team are Giving Back in your community!